

Family Engagement Team 25/26
Family Engagement Meeting
Agenda

DATE: September 8, 2025

TIME: 9:45am

LOCATION: Room 5

Attendance:

Jeanette Apaez-Gutierrez- Principal

Karina Acuna – Family engagement representative

Leslie Anderson-Ryan -Teacher representative

Kathleen Shooshtari – Parent representative

Kacey Bodmer – Parent representative

Bridgette Patterson - Parent representative

Africa A. Ciscomani - Parent representative

Faith Wagner - Parent representative

Lynn Wagner – Parent representative

Angelica Cota - Parent representative

Francisco Olivas - Parent representative

Michelle Bustamante - Parent representative

Kristen Ibarra - Parent representative

1. Call meeting to order

Meeting called to order at 9:46am

2. Call to the audience

3. Reports

A. Facilitator Report

Ms. Karina gave a summary of the 2024–2025 school year, highlighting the events we hosted, what went well, and what could be improved. This was a year of learning in my role as School Community Liaison. She explored new ideas and tried fresh approaches that brought color and energy to our school—especially through engaging events and the creation of our parent volunteer team, which became a strong support system throughout the year. Some of our successful events included Family Literacy Night, Study Night, and Coffee with the Principal. These were well attended and received positive feedback. Improved communication through flyers, posters, Newsletters, Class Dojo, social media and in person invitations made a big difference. We did face some challenges, particularly low staff attendance and participation. Moving forward, we plan to announce events earlier and work more closely with staff to encourage their involvement and input during the planning stages. I ended the report with a few recommendations for this year: start planning earlier, set different Family Engagement meeting time available for teacher attendance and find more ways to engage all families. Overall, it was a strong and creative year, full of growth, connection, and valuable lessons for the future.

B. Principal Report

1. Behavior Management & Expectations

We continue to focus on reinforcing positive behavior school-wide through our P.A.W.S. expectations. This framework helps students understand what is expected of them in all areas of the school, supporting a positive and respectful learning environment.

2. Academic Support

Our priority remains meeting the diverse academic needs of our students. We're working closely with our resources to ensure students receive targeted support and resources based on their individual needs.

3. Staffing Updates

- Library Assistant: The position remains open for 6 hours per week. We hope to have it filled by the end of September.
- Teacher Assistant – 2nd Grade: We are in the process of hiring for a 4-hour daily teacher assistant position to support our 2nd-grade team.

4. Facilities Update

We are currently addressing a sewer and drain issue at the school. In the meantime, portable toilets and an additional restroom on the south side of the

school have been made available to ensure continued access for students and staff.

5. Good News

Our recent P.A.W.S. Assembly was a great success! Students were celebrated for demonstrating positive behavior, and the energy was fantastic. We encouraged staff, students, and families to continue submitting shoutouts—we'd love to resume this tradition to highlight the great things happening in our school community.

C. Community Representative Report

We did not have a Community Representative in attendance but Ms. Karina shared the different organizations she has been reaching out to collaborate with during this time.

Food Community Bank

Ward 3

Ward 5

St. Francis Cabrini

The Police Department

Northminster Presbyterian Church – Tutoring and Other needs

Pima County Library (Woods & Himmel)

Karina has been meeting with volunteers to help apply online.

4. Discussion/Information Items

A. Review Family Engagement Guidelines - Ms. Karina went over 6 types of Family Engagement. Guidelines will be emailed to members of Family Engagement.

B. Review Family Engagement Team Plan - Purpose of Family Engagement: The team discussed the overarching purpose of Family Engagement, emphasizing that all events organized must include an educational component. These events should aim to strengthen the home-school connection and support student learning through meaningful family involvement.

C. Event Ideas:

The team brainstormed a variety of event ideas that align with our goals, including:

- Literacy Night
- Math Night
- Science Night
- Study Skills Night
- Multicultural Night
- Family Night with a parenting education component

Additional ideas are welcome if they support student learning and foster positive engagement between families and the school community.

Plan Curriculum Focused Event for Semester 1

We will discuss this event during our next Family Engagement (F.E.) Meeting and schedule a separate, focused planning meeting specifically for Literacy Night and or email event details.

5. Action Item

Ms. Karina will send an email to teachers and staff to be part of Family Engagement Meetings. We will stay with the same dates, but time will change to make sure staff attend as well.

6. Plan agenda for the next meeting

- a.** Literacy Night
- b.** Workshops for parents
- c.** Assign Tasks to Complete Family Engagement Plan – We will have a better idea on our next meeting once we have more staff and teacher representation
- d.** Create plan for participation by students, staff (100%) and parents/ guardians
In family engagement survey
- e.** Present our New Community Representative to the team

7. Adjournment

Ms. Leslie Anderson motioned to adjourn the meeting at 10: am It was seconded by Katie Schooshtari