

CRAGIN OMA GOLD ELEMENTARY SCHOOL SCHOOL COUNCIL BYLAWS

PHILOSOPHY

The School Council shall implement the mission and philosophy of Cragin OMA Gold Elementary School. This shall be accomplished through the cooperative efforts of school personnel, parents, students and community members.

MISSION STATEMENT

Cragin students will master 21 st century skills to become college and career ready, through the integration of curriculum and exploration of the arts.

PURPOSE

To share the responsibility for educational improvement through enrichment of the OMA Gold theme.

GOALS

1. To improve the effectiveness, productivity and professional practices of employees.
2. To improve student learning in order to improve student achievement by creating educational experiences-in response to the diverse culture and needs of the school community.
3. To enrich the educational climate.
4. To encourage commitment and involvement through partnership of parents, staff, and the extended community.

MEMBERSHIP OF SCHOOL COUNCIL

THE SCHOOL COUNCIL SHALL CONSIST OF THE FOLLOWING REPRESENTATIVES:

PARENTS and TEACHERS

The Parent Members are parents of children enrolled in the school and not school district employees.

The council shall consist of an equal balance of parents and teachers.

AT LEAST ONE CLASSIFIED STAFF MEMBER, but no more than two
If possible, one additional support staff member

ONE COMMUNITY MEMBER

At least one community member but not more than two.

ADMINISTRATION

Principal or Official Designee in the absence of the Principal

PROCEDURES FOR THE ELECTION OF COUNCIL MEMBERS

1. Each constituency group shall be responsible for bringing a proposal of their nominees before the School Council. To pass a proposal, a simple majority of the voting members of the Council present at a meeting is required. Community members are appointed.
2. The Principal and Community Representative will be permanent members of the School Council.
3. All other School Council members will be elected for two calendar years beginning June 1st. Members can be elected for no more than two consecutive terms. No person elected shall represent more than one group at a time.
4. Each constituency group shall announce School Council vacancies within their group by April 1 and be elected by September 1. Vacancies that occur during the term of office will be announced immediately unless the vacancy occurs within the last nine weeks of the office (See IV(3)).
5. The Facilitator will be elected by the current School Council at the last meeting of the school year. When possible, it should be a certified staff member with prior School Council experience.

RESIGNATIONS, VACANCIES AND REPLACEMENTS OF COUNCIL MEMBERS

1. Any Council member may resign at any time by giving written notice to the Council. Unless otherwise specified in such written notice, the resignation shall take effect upon the receipt of the notice to the Council.
2. Vacancies that occur during the term of office will be filled according to established election procedures.
3. If the vacancy occurs within the last nine weeks of the office, the constituency group can appoint a replacement to complete that term of office.

CONDUCT AND ATTENDANCE AT COUNCIL MEETINGS

CONDUCT

All meetings will be conducted in accordance with Arizona Open Meeting Law and all other applicable state laws, as well as R7-2-101 of the State Board Rules. Refer to Robert's Rules of Order for any question not otherwise covered by Cragin Bylaws, State Statutes or Tucson Unified School District Policies. Adopted rules of procedure of the Council may not be suspended except by a two-thirds vote of Council members.

MEMBER ATTENDANCE

1. If a member of the Council knows they will be missing a meeting, it is their responsibility to notify the Council. Two consecutive absences without prior notification may result in that position being declared vacant.
2. Any members of the Council who will be absent from a meeting, may vote by a written proxy. Any member can only hold one proxy.
3. If an elected Council member misses 25% of the meetings, the constituency may Replace the representative.

DUTIES OF THE SCHOOL COUNCIL

1. The School Council shall be responsible for making recommendations consistent with school goals, philosophy and mission statement and may exercise all powers that may be granted to any such Council association except those powers which are expressly limited by applicable laws or TUSD Board Policy.
2. The Council will fulfill the duties prescribed in Article XI of the Arizona Constitution, Title 15 of the Arizona Revised Statutes, the rules of the State Board of Education and the TUSD Governing Board.
3. The Council shall be responsible for determining how the duties of the Council will be shared among the members of the School Council (i.e. taking minutes, Chair, etc.).
4. The Council shall have scheduled meetings throughout the year that would include a minimum of four quarterly meetings. Special meetings may be called as necessary.
5. Items submitted for the agenda shall be in writing and may be provided by any member of the Council. Other members of the administration, staff, parents, and students shall submit their items for the agenda to any Council member for inclusion one week before the next scheduled meeting. These items need to then be submitted to the school facilitator for inclusion in the agenda one week prior to the next scheduled meeting.
6. Each School Council member will effectively communicate with and represent the constituency from which the Council member was elected.
7. At all meetings of the School Council, each member in attendance of the Council shall have one vote.

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PROCEDURES FOR ARRIVING AT DECISIONS

1. A simple majority of the Council members entitled to vote shall be necessary and sufficient to constitute a quorum for the transaction of any business.
2. To pass a proposal, 2/3 of the voting members of the Council present at the meeting is required.
3. The Facilitator of the Council may vote in the event of a tie. A tie vote will be tabled to the next scheduled meeting.

APPEAL

PROCEDURE FOR APPEAL BY THE CRAGIN COMMUNITY

A Council decision may be appealed according to the established procedures: THE PROCEDURES

OF APPEALING A COUNCIL DECISION ARE:

1. All appeals must be submitted in writing and submitted to the facilitator one week prior to the School Council meeting.
2. The Council will act on the appeal in a timely manner.

2. Successful appeal would require 75 % approval vote of all Council members

PERMANENT COUNCIL RECORDS

The School Council shall direct and compile and maintain the following records:

- 1 . Annual calendar of regularly scheduled meetings.
2. Agenda of meetings.
3. Minutes of all official actions on each agenda item.
4. Attendance at Council meetings.
5. Such other records as required by subsequent action of the Council.

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REVISIONS AND CHANGES/AMENDMENTS

1 . The bylaws of the School Council shall be subject to revision or amendment. Revisions and amendments must be approved by a two-thirds (2/3) vote of the council, provided that notice of the meeting and the proposed changes are set forth in writing at least one week prior to voting. Any member of the school community may propose an amendment. Revisions to bylaws will be conducted by an ad hoc committee of the School Council.

3. Bylaws shall be reviewed every year.

ESTABLISHING STANDING COMMITTEES

1. Standing committees and Ad Hoc Committees may be formed as the need arises.
2. Method of selection of Standing and Ad Hoc Committee members will be determined by the School Council through any of the following procedures: Recruitment
Volunteer
Election
3. Upon formation of a Standing Committee, one member of the standing committee shall be a Council member designated as a liaison between the Council and Committee.

CHANGES TO THE BYLAWS

THESE BYLAWS WERE AMENDED ON JANUARY 11, 2023

NOTICE OF NONDISCRIMINATION

Tucson Unified School District does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, religion, or disability in admission or access to, or treatment or employment, in its educational programs or activities. Inquiries concerning Title VI, Title VII, Title Section 504, and Americans with Disabilities Act may be referred to the Director of Equity Development, 1010 E. 10th Street, Tucson, AZ 85719, (520) 617-7302, or to the Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Denver, Colorado 80204.